

Step 1

Installation by Organization

- ✓ Open your phone camera
- ✓ Align the Scanpoint (QR Code) in the center until a pop-up shows up
- ✓ Click on the link in the pop-up
- ✓ Save to Home page
- ✓ Register device
- ✓ Set scan settings
- ✓ Allow camera usage
- ✓ Do a test scan

Step 2

Start scanning

- ✓ Find and open the web app
- ✓ Click on the QR-icon to open camera
- ✓ Scan the QR Code of your visitor

Troubleshooting

You cannot open the camera?

- Close and re-open the application / browser

You cannot scan a badge?

- Adjust attendee device brightness if badge cannot be scanned
- Is Dark mode active? Toggle to normal
- Check if the badge / voucher is from the correct event
- Verify if the badge / voucher QR-code is printed correctly

